

DOWN AMPNEY PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD AT DOWN AMPNEY VILLAGE HALL TUESDAY 7TH JULY 2020, 7.00PM VIA ZOOM

Present : Cllrs Jenkins (RJ), Tappern (GT), Cope (GC), Higson (AH), Bellamy (LB), Matthews (AM) and Dangerfield (KD); Cllr Spivey – CDC; Cllr Parsons – GCC (part of the meeting); Clerk – Gail Dillon. 1 member of public.

Apologies : None

	Action
<p>2. Minutes of last meeting: These had previously been circulated and approved by the meeting. <u>Matters arising:</u></p> <ul style="list-style-type: none">• Flooding supplies/training – sandbags being ordered; no specific training available. LB has emergency contact if we experience flooding in the village.• Co-op works to village – RJ/GT have met with Co-op and Bidwells to review work to be done and are following up to ensure completed. Will take a period of time to complete all works however.• Tree-planting – LB confirmed there are only 22 trees remaining alive. Some are going into Scrubs wood but the rest need to be replanted and there are doubts about where this can be done.• Hedgecutting – RJ has met with contractor and is awaiting a quote for works• Electronic copy of village info sheet to be circulated – RJ to arrange with A Jenkins• Co-op to update 'pink map' – this has now been done and has been circulated.• Sanctuary Group to cut field – completed• Poulton junction triangle to be repaired – this has been done however has been damaged again already. RJ has taken up with Highways who will complete a more robust repair.	
<p>3. GCC Report SP reported that he believed GCC and CDC had worked very well together over the last four months over the global pandemic crisis. Services are just about getting back to normal at GCC. They have had their first full council meeting virtually a couple of weeks ago. He was happy to report that there have been very low numbers of cases in Gloucestershire in comparisons with other local area. RJ enquired how GCC finances were looking considering the pandemic. SP reported that they were fine at the moment but that it is next year that</p>	

<p>they are more concerned about when potentially lower council tax receipts are expected due to people's reduction in income. SP then left the meeting.</p>	
<p>4. CDC Report See Appendix A.</p>	
<p>5. Chairmans Report See Appendix B.</p>	
<p>6. Planning See Appendix C The issue of why the village has received very little in terms of s106 monies from past developments was raised and is to be discussed more fully at the next meeting. LS will follow up and try to provide some information as to how we plan for the future to get more out of village developments for the benefit of the community. LS is also following up on the application at 57 Church Lane due to the lack of information contained on the application. The issue of why Down Ampney was classified as a Principal Settlement in the past is in dispute. This is being discussed with planning officers and a further meeting is due to be arranged to discuss this and another planning matters.</p>	<p>Cllr Spivey Cllr Spivey Cllr Jenkins/ Tappern/ Spivey</p>
<p>7. Finance Report The clerk circulated the accounts (see Appendix D) and made the following points:</p> <ul style="list-style-type: none"> • We have received the first instalment of the precept which amounts to £15,563 – the second part is paid in September. • The main payments which have been made (net of any VAT): <ul style="list-style-type: none"> ○ Annual insurance premium £740.00 ○ Grasscutting x 5 £2620.00 ○ Clerk salary Q1 £812.50 ○ Rospa inspection £154.50 ○ GAPTC annual membership £155.04 ○ Website hosting £360.00 ○ Groundwork UK – repayment of unused Neighbourhood Plan grant - £2468.39 • I have made a slight change in the accounts report. I have not shown the repayment of the Neighbourhood Plan grant within the current year figures but as a note at the bottom. This figure will need to be included as a cost when preparing the year end accounts but, as it is covered by monies left over from last year, I felt it might be clearer for now not to show this as a cost going against the current year budget allocation to the N Plan project. I have also shown in the note how much of the PC budget allocation to the project last year was unused. The N Plan chair and treasurer also have a more detailed report sent to them so they are aware of the funds available as well. 	

<ul style="list-style-type: none"> • The internal audit and other preparation work for the external audit have now been completed. All information will be sent to the external auditors by the end of this week – the deadline is the end of July. 	
<p>8. Village Matters</p> <ul style="list-style-type: none"> • Highways: RJ has no movements to report due to Covid19 restrictions. • Green waste/cardboard disposal: RJ raised concerns that green waste/cardboard recycling is not fit for purpose. He has received complaints from a number of residents. LB advised she had attempted to buy an additional bin and was told by CDC that she wasn't allowed one and would just need to put it in her car and go to the recycling centre at Fosscross. She didn't feel this was very environmentally friendly if that's what everyone is being told to do. There has also been flytipping in the village hub car park. She was told by CDC that they would not come and collect it because it is private land but that she could take it elsewhere, dump it at the side of the road and they would then collect it! GC complained that the new cardboard bags are too small and queried why the old ones were taken away by the recycling trucks even when they still had a useful left – it was felt this was very wasteful. GT complained that the green waste lorries are going through Cricklade to the recycling centre at Purton. Cricklade Town Council are not happy about this due to the increase in lorries through the town. All believed CDC have failed in the planning of the new system. LS objected to the point that had been made that CDC was using Covid19 as an excuse. The global pandemic has hit everywhere in a way no one could have foreseen. There has been a huge pressure on the provision of all services and she believed CDC had made a monumental effort to maintain services as much as possible. She also pointed out the service was commissioned and planned by the previous CDC cabinet and that they have seen a 20% increase in waste across the board during lockdown which has added to the problems. RJ pointed out though that they had advised there would be issues with the new system last year, prior to the Covid19 crisis. In rural areas there is much more green waste than in other areas. In conclusion LS accepted there were issues to be addressed and would pass on the comments and complaints to Cllr Doherty at CDC. She also indicated that she was aware that more of the Ampneys and Hampton ward are unhappy with the service. • Grasscutting: The current map and contract have previously been circulated to councillors. A quote is being obtained to add Church Lane and Poulton Road to the existing quote to be cut 3 times per year. GT said we should get a price for 6 times a year for these 	

<p>areas as well. The clerk confirmed that it was part of the existing contract for the grasscutter to cut the sides of the path from the Village Hub to Linden Lea. However it was now felt that this responsibility should fall to Sanctuary Group. RJ to contact Sanctuary to discuss. He will also speak to them about a general tidy up of the site but doesn't believe they are under obligation to do so until the undertake building work. AM raised an issue that the area around New Grass at the corner of Charlham Lane is included in the existing map but doesn't believe that it gets cut. RJ to follow up with grasscutter. RJ/GT to assess and update map prior to going out for new quotes – the existing contract finishes in November this year.</p> <ul style="list-style-type: none"> • Tennis club update: KD reported that the DATC are abiding by LTA guidelines and are open as much as they can be and ensuring members follow Government guidelines re social distancing and sanitising areas touched. • Village Hall update: KD reported that it is unlikely to reopen for now. It is a very complicated process and guidelines for this type of facility to reopen. A lot of maintenance has been carried out during the lockdown period though. There has been a lot of help from insurers, CDC etc on how they may be able to reopen but the main issue is cleaning. RJ enquired what the situation is regarding the Hall's finances – KD confirmed they are ok for now, especially due to the receipt of the £10,000 Covid-related business support grant. • Footpaths update: See Appendix E. KD is still having problems getting public and permissive footpaths agreed and getting signage in place. There is a specific dispute regarding the (possible) permissive footpath in Linden Lea to the Co-op field. RJ/GT to introduce KD to contact at Bidwells who should be able to help move things forward. • Playground/MUGA update: see Appendix F. AH confirmed the playground and MUGA pitch have both now reopened. Signage is up and users are advised to continue to follow Government guidelines on social distancing and sanitising of equipment used. RJ expressed thanks to AH for all her work on getting the playground and MUGA reopened safely and to LS for her assistance on the matter. • Neighbourhood Plan update: see Appendix G. GT advised that they are now looking at September/October for the open village meeting on the Plan. However they have written a lot of the document already and are trying to move things forward as much as possible given Covid19 restrictions. The drainage section prepared by A Scarth is particularly comprehensive and should serve well in bringing landowners to account. • Village information boards update: this is on hold for the moment as we are awaiting confirmation of footpaths and also as the 	<p>Cllr Jenkins</p> <p>Cllr Jenkins</p> <p>Cllr Jenkins/ Tappern</p> <p>Cllr Dangerfield /Jenkins/ Tappern</p>
---	--

<p>villager assisting with the design has recently had a major operation. Sizing of the boards needs to be confirmed before any printing is confirmed.</p> <p><i>(LS left the meeting)</i></p> <ul style="list-style-type: none"> • Increase in dog mess: it has been noted that there has been a huge increase in dog mess over the lockdown period. There is a proposal to obtain more dog poo bins. The clerk advised this can be expensive as installation needs to be arranged with CDC as they have to commit to emptying the bins going forward. Clerk to confirm process in order to obtain the bins. AH will contact the fly-tipping officer to see if he can do anything to help. It was noted however that it is dogowners' behaviours that need to be changed. • Speed camera update: RJ has obtained information from a contact operating a speed camera system in another area and has submitted the information to a contact at Cirencester Police Station and is awaiting comments. He proposed that the PC wait until there is confirmation that Sanctuary Group will repair the playground surfacing during the building works and if they do that the PC then prioritise funding a speed camera for the village. All agreed this was the correct approach to take. • Parish owned trees: it was agreed that a list of parish owned trees including type, age and condition and a map of positions should be prepared and maintained and that those trees would need to be surveyed. RJ will talk to hedgecutter about carrying out the survey at the appropriate time. • Proposal to increase number of councillors: GT raised his concerns about succession and the increase in workload of DAPC. Clerk advised that DAPC cannot just decide to increase numbers and that CDC would have to be involved, carry out a community survey to determine the need and various other legal process. RJ doesn't feel there is a need but perhaps a better spread of duties would help. Others thought it was a concern going forward. It was agreed for the clerk to find the exact process that would have to be followed for information purposed at this stage. 	<p>Cllr Cope</p> <p>Clerk Cllr Higson</p> <p>Cllr Bellamy/ Jenkins</p> <p>Clerk</p>
<p>9. Correspondence Nothing additional to be reported</p>	
<p>10. Meetings/Training Attended</p> <ul style="list-style-type: none"> • Meeting with Cllr Harris and planning team – minutes on Appendix H. A further meeting is to be arranged. • RJ/GT meeting with Co-op – minutes will be circulated once agreed by Co-op. They went through the 'pink map' which has now been circulated. It is more likely now that repairs and maintenance work will now be carried out around the village. 	
<p>The meeting closed at 8.50pm</p>	

- | | |
|---|--|
| <ul style="list-style-type: none">• The next meeting will be held on Tuesday 1st September 2020 – venue to be confirmed depending on Covid19 restrictions. | |
| | |

DRAFT

July 2020 Report

Recovery

As we begin to ease out of lockdown and discover what the “new normal” looks like, work on recovery has been progressing since we last met. Whilst work continues to support those still shielding and in need of assistance, focus at CDC has also had to be on the future and what that looks like and working on how the Council can support businesses, individual residents and communities. A recovery group was set up a couple of months ago and meets weekly to ensure that we can do everything we can to be thinking ahead.

Part of the new future is looking at how we can improve our neighbourhoods and how we travel about the District as we emerge from lockdown.

In the last few weeks you may have seen changes to our major towns across the District as we have begun to implement measures to enable our businesses and services to open again. We also want to give residents space to practice social distancing and have confidence to visit and shop in our towns again.

Covid-19 Community Response Survey and Focus Groups

The Community Response Survey has generated some really useful responses so far. The Council really wants to make sure that we can capture some of the amazing work which happened throughout the District in response to the pandemic. Community resilience is very important and our community groups across the Cotswolds responded brilliantly when needed.

As part of the recovery process, focus groups will be set up to develop a platform for community groups to share their experiences, best practices and ideas and to develop a sustainable network. Anyone interested in being part of the focus groups should contact response.hub@cotswold.gov.uk.

The team are also keen to know about any local schemes which are providing people who can't afford to feed themselves, with free meals/food. Information can be sent to community.support@cotswold.gov.uk

Waste & Recycling

All collections are running as per the normal scheduled collection rounds. There is still higher than normal amounts of waste and extra vehicles are being deployed to help with this. I know that the Ampneys and Hampton ward has had some problems with an erratic service over the last few weeks and I am working hard to resolve these issues. It is not acceptable that it is a lottery every week whether all waste gets collected, and I am sorry that residents in this village have suffered for which I can only apologise.

Ubico staff know that this is not acceptable and measures are in place this coming week to ensure that all waste gets collected.

The general message is still to Reduce, Reuse, Recycle with the most important part of that being to Reduce.

Garden Waste Service

The cost for this year is £30 and it is valid from 1 July 2020 to 31 March 2021. This is reduced from £35 because the service was partly suspended due to Coronavirus. We suspended the service during April and May because of numbers of staff self-isolating. We made the decision to prioritise general waste, food and recycling collections.

Garden waste collections are currently still fortnightly, although I know that for some of you, that has not been reliable over the last few collections.

I know that everyone is keen to have their say on the service and there is a clamouring for the promised consultation. Please bear with us. We have been dealing with an international pandemic, and have simultaneously launched an entire new waste service. Getting that new service to be 100% reliable especially for the residual, food and recycling waste has been the main focus as that is a statutory, district wide service the council is required to deliver to all residents. We will consult on the garden waste service as part of a bigger waste service consultation once we have the service running reliably and have fully assessed the impact of what the “new normal” has on a service which was designed and commissioned 2 years ago. The consultation is most likely to be in the Autumn.

Cotswold - Exercise, activity and leisure survey

HOW DO OUR RESIDENTS STAY ACTIVE AND HEALTHY IN THE COTSWOLDS? We would like as many residents to complete this survey as possible, whether they exercise or not.

This information will help us to understand more about the different barriers that can prevent people from being active and using their local leisure centres, and what the Council can do to support and encourage people to lead more active and healthy lives.

Please complete yourself, share with others and help those less digitally-confident to complete it too. The more the merrier.

The survey can be completed here www.tinyurl.com/activecotswold2020 and the closing date is 17 July 2020. (It would be wonderful if you could support those less digitally-confident to complete the survey - we want to hear from everyone.)

Playgrounds and recreation facilities

We have seen the lockdown measures easing and more leisure and recreation facilities opening up. I know there has been some concern over the liability of the PC where playgrounds are concerned, but I think the key message is that users of the playground must take some personal responsibility and assess the risk themselves. It is neither fair nor practical for the PC to be sanitizing equipment after every use, or even daily. CDC is developing some template posters to put up, but the national guidelines still apply – safe social distancing, hand washing and staying home if you have Corona virus symptoms.

Parking App

To make paying for parking easier and cashless, residents and visitors are encouraged to use contactless when paying for parking charges using MiPermit. The app allows users to pay for their parking in any of the Council's car parks and can be downloaded from [MiPermit](#). (You can use the app in Cheltenham too.)

It's not only quicker and easier but is also a lot safer as the user doesn't need to queue or touch ticket machines.

NHS staff and care workers can [apply for free permits](#) up to 31 August 2020.

Support for businesses

We distributed some 700 business support packs to help shops to safely reopen. We are encouraging people to stay safe and shop local.

We did the same with the Hospitality industry across the District and supported our cafes, restaurants and pubs when they re-opened last weekend. Our businesses need us to support them, but please do so responsibly and stick to guidelines.

Domestic Abuse

The police are still prioritising and dealing with reports of domestic abuse in an emergency call 999.

GDASS are working remotely to support victims of domestic abuse on 01452 726570 or for professionals wanting advice -01452 726561.

Please share this website with people who might find it useful:

<https://www.gdass.org.uk/staying-safe-at-home/>

Virtual Meetings

The Council has moved to virtual meeting via the Cisco Webex system and we held Cabinet on 1st June, Full Council on the 3rd June and Cabinet again last night, 6th July.

Those meetings take the usual format, albeit in the virtual world, and members of the public can join in. Please let me know if you would like to participate.

Cabinet 1st June 2020

At this meeting Cabinet:

- Approved the Publica business Plan for the period 2020-2022
- Recommended to Full Council a partial update of the Local Plan
- Allocated £60,000 for the trial of a Housing First model to tackle homelessness in the Cotswolds
- Authorised the Chief Financial officer to prepare a revised budget in light of the Covid -19 impact on the Council's budget. This budget to be presented to Full council in September 2020

Cabinet 6th July

At this meeting Cabinet:

- Approved the contract for cleaning and maintenance of public toilets
- Commissioned a new contract for cashless payment service for parking
- Sanctioned the approved rises in car parking charges, the implementation of the 20minutes free parking bays and the changes to season ticket charging
- Decided to pause the planning application on a multi-storey carpark in Cirencester for a 12 month period whilst a transport review post Covid is carried out

COUNCIL INFO

Website: www.cotswold.gov.uk

Twitter: [@CotswoldDC](https://twitter.com/CotswoldDC)

Facebook: [@CotswoldDC](https://www.facebook.com/CotswoldDC)

LinkedIn: [@CotswoldDC](https://www.linkedin.com/company/CotswoldDC)

Upcoming meetings:

Wednesday 8th July – Planning Committee

Wednesday 16th July – 6pm – Full Council

Monday 7th September – 6pm – Cabinet

This is, of course, just an overview of what has been happening at your Council, if you have specific questions or concerns, please do not hesitate to get in touch with me.

Take care and stay safe.

Best wishes,

Lisa

Lisa.spivey@cotswold.gov.uk Tel: 01285 653405

Your chairman has been involved with negotiating with the Co-op and Farmcare (Bidwells) in an attempt to clarify property ownerships and responsibility for maintenance and repair. It has become obvious that there are problems related to who manages what which we trust will be rectified shortly via virtual meetings.

Discussions held with the contractor that started to cut the hedge adjacent to the tennis courts and it is expected that completion and reduction of height of this hedge will take place shortly.

Sanctuary Group have been pursued over the cutting of weeds on their land but no guarantee from them has been received that this will happen before they make a start on their development.

GCC highways commissioned repair of the kerbs at Poulton Road triangle but it was relayed to them that the works were not undertaken properly and that a number of kerbs are still loose.

GCC are investigating.

Whilst Councillor Dangerfield will comment on the progress related to footpaths, I can advise that GCC Footpath's Manager has commissioned the placing of permanent way markers across the Airfield. Previous attempts to place markers on stakes were destroyed.

Part of the Neighbourhood Plan involves undertaking a survey of drainage surrounding the village.

I pass thanks to Mr. Andrew Scarth who drafted this document and he and I at his behest walked the locations of the drains noting how much dilapidation has occurred over the years. This will be the subject of further discussion with the Co-op and Farmcare once the 'ownership' of responsibility has been established.

Coronavirus has caused much unease everywhere and as you are aware our village hub facilities have been shut down. Relaxation of conditions of lockdown has meant that the tennis court could be opened which led to an outcry regarding the MUGA Pitch. Together with the good offices of Councillor Higson, this facility has been opened up for use. Rules apply in common with other sports related areas.

A number of villages have begun to make and distribute face masks. With an approach to Mrs. Jackie Scuri, we now have volunteers making masks for our residents.

The Government is bringing in legislation to require individuals to wear masks when travelling on public transport or visiting places where numbers of people concentrate. Whilst most people have bought masks there are those that have not, for one reason or another. It should be noted that facemasks deteriorate and will need replacing, so we trust that this project will help those that need them.

Thanks go to those involved as well as the thoughtful people that have been making 'scrubs' and masks for the NHS. What wonderful people?

Cllr Jenkins

APPENDIX C

Planning Report for July 7th 2020 PC meeting (to be held by Zoom)

20/01772/CLOPUD | Erection of a Garage to serve a residential property | 57 Church Lane Down Ampney

Down Ampney Parish Council objects to this application for the following reasons:-

- a). Insufficient information on proposed build materials. Timber cladding indicated for side of garage but no mention of roof or end wall materials.
- b). Timber cladding is not a suitable material for buildings in the village and stone should be used for the walls and tiles for the roof. Note that policy EN2 in the CDC Local Plan 2011-31 states that, "Proposals should be of the design quality that respects the character and distinctive appearance of the locality". Similar comment in the Down Ampney Village Design statement.

We also question if this garage is in front of the "build line" between 57 and Cherry Trees.

20/01471/FUL | Single storey side extension | East House 20 Laines Farm Down Ampney

There is no objection from the Parish Council on this application. Note that there is a major objection by the neighbours who are in the process of buying West House.

20/01329/FUL | New chalet dormer roof to provide a loft conversion. New front door to side of dwelling | Fieldview Down Ampney

This application was objected to by the Parish Council. The original design was then withdrawn and re-submitted without the gable roof extension. This new design was approved by the Parish Council. Original objection shown below.

The Down Ampney Parish Council strongly objects to this application for the following reasons:-

Design

Privacy and daylight.

Impact on listed building.

Does not take into account Cotswold District Local Plan policy EN2 and Design Guide rules in Appendix D.

Comment details:-

This property is in the centre of the village in a very prominent position as it is next to the drive to the village shop, hall and sports facilities. The design profile proposed is wholly out of keeping with the surrounding properties. The roof extension results in an unbalanced building profile.

Extension proposals must comply with the Cotswold District Local Plan 2011–2031 Design Codes in Policy EN2 and also Appendix D. It fails to do this in several areas.

Policy EN2 (page 138) states that "Proposals should be of design quality that respects the character and distinctive appearance of the locality". This policy applies (10.2.6) also in conversions and small extensions. This application fails to meet the requirements of this policy EN2.

In addition this application fails to meet the requirement of Cotswold Design Code D67 (page 214) in several areas. D67 section 1 refers to residential extensions as well as new

builds. This application fails to meet the requirements of 1a, b, c, d, e, f, g, h, l, n, o, p, and q. In particular D67 1a states “Extensions should respect the scale, proportions, materials, and character of the building, and 1f includes “Extensions should appear as a natural part of the evolution of the building and should look ‘right’.

There is a window in the property next door (Bakery House) on the ground floor and this has an impact on the application. Adequate privacy must be kept to next door and the 22 metre rule between adjacent properties applies.

For the many reasons stated above the Down Ampney Parish Council strongly objects to this application.

20/01329/FUL. Insertion of four roof-lights, new window to front upper elevation, new window to rear upper elevation and new door to side of dwelling:- Fieldview, Down Ampney.

Down Ampney Parish Council have no objections to this application. There are some reservations that the proposed triangular window does not “fit in” with the surrounding buildings.

19/03280/FUL. Additions to existing house at Cranleigh Church Lane Down Ampney.

Application refused by CDC but applicant has gone for appeal. Note that the Parish Council offered to meet up with applicant and CDC planning to discuss. Offer not taken up.

20/01034/COMPLY | Compliance with Condition 13 (levels) of Permission 17/03826/REM. Broadway Farm

Parish Council commented that the slope of the existing land must be maintained to stop any surface flooding on the northern and eastern boundaries. Land is higher in the north and slopes very gently to the south. This has been commented on several times.

Approved by CDC ignoring comments made by PC.

Compliance with conditions 5 (Material samples) & 11 (Finishes) of permission 17/03826/REM - Reserved Matters Application in conjunction with outline planning permission reference 15/01567/OUT for demolition of redundant buildings and redevelopment with up to 44 dwellings

Parish Council has commented again that they do not wish to see red brick used on the development. We did believe that this has been agreed. More samples requested to be seen. CDC not commented ref red brick.

Wiltshire Council Planning application 20/01836/FUL

Site address:- Lake 97 Cotswold Water Park Latton Road Cerney Wick Wiltshire GL7 5QH

Proposed development:- Use of lake and lakeside for water recreational/leisure purposes and related activities. Erection of ancillary buildings and structures and associated works.

Objection from Down Ampney Parish Council.

Application has been withdrawn.

23rd June 2020

Down Ampney Parish Council

APPENDIX D

Income and Expenditure Report

For the period ended 31/03 /2021

	2020/21 Budget	2020/21 Actual to date	2019/20 Actual
<u>INCOME</u>			
Precept	20,910	15,563	20,500
Grants rec'd			
Licence receipts	100	25	0
Insurance claim		0	3,350
Donations		0	0
Interest		0	99
Re Neighbourhood Plan		0	4,095
TOTAL INCOME	21,010	15,588	28,044
<u>EXPENDITURE</u>			
<u>ADMINISTRATION</u>			
Clerk Honorarium & Expenses	3,250	813	3,250
Subscriptions/Memberships	200	155	15
Website costs	900	512	1,227
Insurance	700	740	585
Village Hall Hire	200	0	0
Auditors Fee	200	0	200
Printing, Postage & Stationery	50	2	0
Expenses/travel			
Training	150	0	130
	5,650	2,222	5,407
<u>DONATIONS/GIFTS</u>			
British Legion	60		30
Churchyard extension			3,000
Church Remembrance display		0	0
<u>Others:</u>	200		
We Will remember Them 1918 Fund		0	0
Other gifts			25
	260	0	3,055
<u>GRASS CUTTING and GRAVEL LAYING</u>			
Gravel laying at Village Hall			
Contractor	7,000	2,620	5,620
Grasscutting			
Additional requests			
Hedgecutting	400	0	0
	7,400	2,620	5,620

OTHER PAYMENTS

Neighbourhood Plan costs	3,000	0	2,171
ROSPA	95	155	83
Other expenses			
Village Planting	0		
Defibrillator annual fee/Costs	200	100	100
Village assets		0	449
Repairs & Maintenance	4,000	27	4,232
	<u>7,295</u>	<u>282</u>	<u>7,035</u>

TOTAL PAYMENTS20,6055,12321,117**SURPLUS/DEFICIT FOR THE YEAR**40510,4656,927**Known committed significant income/costs to end of financial year:**

Precept - 2nd instalment			5,347
Website costs	50.47	9	-454
Gravel for village hub			-400
Hedgecutting			-400
Clerk	812.5	3	-2,438
Grasscutting	500	9	-4,500
Noticeboards			-1,325

EXPECTED SURPLUS/(DEFICIT) FOR YEAR TO 31-MAR-20206,295**Bank Balances as at****12/07
/2020**

Current account	24,632.15
Deposit account	12,585.02
Total at Bank	<u><u>37,217.17</u></u>

VAT to be Reclaimed for current year139**Neighbourhood Plan Note**

Groundwork UK Grant money repaid in 20/21 due to underspend in 19/20

2,468

Monies allocated by DAPC in 19/20 and c/fwd as not spent

2,966

CO-OP

We do not appear to have had any confirmation that I am aware of, that the permissive paths are still as agreed, in particular the one from the gate at Linden Lea leading across to the bridalpath. As this will appear on the information boards, it is important we get this sanctioned.

Stoney Stile BDA8 - being actioned by Mike Barton

BDA4 Footpath next to Satmar has been/will be mentioned by Geoff but does need some clearing, although individuals have been doing it themselves. As this is a public footpath, it needs to be actioned by Mike Barton and the Co-Op. Also, the public highway sign on the main road needs to be kept clear of ivy. Action by Co-Op and Mike Barton

BDA4 Footpath next to the postbox apart from the matter of the roots coming through the path which has been addressed previously, there is the matter of the hedge which is an ongoing item I am dealing with but which the Co-Op has now accepted ownership of. Removal of the hedge has/is being considered but also the grass on the right hand side needs cutting.

Nb just heard that Ted Crellin has done this off his own back

On this path, the stile that leads into Julia Jobs field is in need of repair and once again, ivy has covered the waymarker. Mike Barton and Co-Op to action.

BIDWELLS

Scrubs Copse - signage is needed as there is only one waymarker in the copse. There used to be a 'you are here' sign but this has now gone. The copse itself needs attention Bidwells to action

The path going across the field opposite the church has the waymarker facing the wrong direction and the stile opposite has no marking at all. Bidwells to action

BDA5 This leads from the Church through the copse and then turns right past The Lodge. The public footpath sign is blank, there are several trip hazards including a cable across the path and no signage at the Lodge End. Then at the gate, there used to be another 'you are here' signs which was very useful. Action Bidwells and Mike Barton

BDA7 This has recently been actioned by Bidwells and Mike Barton and addresses various things that need addressing such as missing waymarkers etc.

Cllr Dangerfield

Playground/MUGA

a) Covid-19

The **playground** remains closed and the main entrance gate is padlocked.

MUGA - On several occasions lads were seen in the MUGA (having climbed over the high fence) so after checking with the police and CDC on whether we could 'legally' open the MUGA we unlocked the area.

On 19 June the MUGA was unpadlocked and is now padlocked open (for hygiene reasons).

If we find that use of the area is abused, we will close it again.

I have the keys.

Notices have been put up advising of Covid-19 restrictions and hygiene.

Since opening, the wooden table was moved into the MUGA and rubbish left on the pitch!

The table has been moved out and padlocked – so watch this space!

Is it possible for a CCTV camera to be erected – an extension to the shop/hall cameras?

Paul Vince has been asked if he would repair the MUGA picnic table, move and secure to a better position – on the grass.

Following discussion with the tennis club it was agreed that the hedge would only be taken down to the height of the tennis court fencing. The tennis club committee made the point that the hedge acted as a wind break.

b) The annual RoSPA inspection – update

The major concern was the state of the surface. It was found that 'Shrinkage/separation of the surface may give a trip hazard'. It was suggested that infill of soil would be a satisfactory interim solution until funding was found to re-surface the entire playground.

With thanks to Jon Campbell and son, the gaps have now been infilled with compost. Should there be a need to infill again sand will be used.

Cllr Higson

Minor activity has continued on the NDP similar to the report at the last PC meeting. The main points are:

- There is still no date for the village meeting; as events become clearer it is hoped that it may be re-scheduled before the end of September. This will enable the plan to continue at the normal pace.
- A report on usage of the Groundwork grant has been made to Groundwork and the unused portion identified for returning. Confirmation from the PC that this has been done would be appreciated. Identifying further grant money for this financial year can then proceed and an application made.
- The analysis of the "free-form" answers in the questionnaires is proceeding to identify common themes in the comments.
- Portions of text for the plan are being written, mainly the introductory sections and the backgrounds to the individual sections.
- A walk-over survey of the main surface water drains around the village has been undertaken and a draft report has been prepared. When it is finalised it will be shared with the PC; there are a number of items that the PC might like to follow up.

In common with many other activities in many areas, it has been a frustrating few months for the Steering Group. It is hoped that life will get back to as near normal as possible soon to allow us to continue properly.

Andrew Scarth
SG chairman

APPENDIX H

Notes of meeting to discuss the document Planning concerns of Down Ampney Parish Council Held at CDC offices on Thursday 22nd August 2019 at 10.00hrs.

In attendance:-

Councillor Joe Harris (JH) Leader of Cotswold District Council, Councillor Lisa Spivey (LS), and Councillor Clive Webster (CW).

Mike Napper (MN) from CDC.

Ray Jenkins (RJ) and Geoff Tappern (GT) from Down Ampney Parish Council (PC).

Agenda as headings, followed by decision of meeting:-

In general following previously issued document:- Planning concerns of Down Ampney Parish Council.

1). Principal settlement :-

In the CDC Local Plan 2011 – 2031 Down Ampney (DA) is a Principal Settlement. In the early stages of the Local Plan DA was not a Principal Settlement, but was later (Dec 2013) included as sufficient potential development sites in the village had been identified.

PC believe that DA does not fulfil the Principal Village requirement as it does not have good bus services to major employment areas, e.g. Swindon, no train service, no employment in the village, shop only kept open by volunteers, no doctor or dentist. Car or bike essential. Certainly not a sustainable village. The emerging Neighbourhood Plan will request that the Principal Village status be removed in the CDC Local Plan review to 2041. **Action:- GT**

2). The right of the Parish Council to meet and discuss with the Case Officer the application at an early stage:-

Whereas all understood the concerns of the PC that were presented in their letter “Down Ampney Planning Issues” MN stated there were legal confidentiality issues.

GT stated that he could understand there were legal confidential issues when discussing number and type of houses, but when it came to layout, access, construction, fencing, drainage there was no longer a need for confidentiality.

MN said that the purpose of public advertisement and formal consultation with parish councils was the point that application details become public, with the express intention of generating public comments on such aspects of proposed developments, which would then be taken into consideration. Nevertheless, at the pre-application stage, developers are strongly encouraged by the Council’s officers to engage with parish councils and the wider community as part of preparing a Statement of Community Involvement. MN assured the PC that Case Officers are expected to make themselves accessible to the PC, subject to their availability, and that this will be reinforced to the Development Management team. **Action:- MN.**

CW stated that a “Planning Procedure” meeting would be set up similar in construction to the one held at Northleach on Social Housing. The presentation not to be at a basic level, but assume participants are experienced in planning. To include problems as shown above which are a cause of major concerns by many parish councils. **Action:- CW**

3). Minor amendments:-

The document issued before the meeting "Down Ampney Planning Issues" gave examples of approvals that had been given by CDC planning as minor modifications without any consultation with the Parish Council. GT & RJ stated that they may be considered minor modifications to a planning official, but far from minor modifications to the residents of a rural village. Other parishes and towns have similar opinions. MN stated that he would remind the Council's officers to have regard to the planning background of each case when considering whether the Non-Material Amendment process was appropriate. **Action:- MN**

4). Enforcement of conditions.

GT stated that "conditions" are hard fought and must be checked that they are enforced and not just ignored or "weakened" as sometimes happens now. JH said this was a concern of many other parishes and towns. CDC are considering employing extra staff to check conditions are complied with during the build process. **Action:- JH.**

5). Existing CDC Local Plan:-

The existing CDC Local Plan is to 2031. It has to be reviewed every five years. The deadline for request of development land to be put forward (SHELAA) closed on 2nd August. It will take several months for the development submissions to be processed. The next draft version of the CDC Local Plan to 2041 is planned for around 2023. **Action:- James Brain**

6). Excellent:-

GT would like to put on record his thanks for the excellent support and advice that has been given by Joseph Walker and James Brain, in particular for the Neighbourhood Plan.

GT also stated his concern that the "walk in" and see a Planning Officer procedure no longer existed. In his opinion this should be re-instated even if it requires a small charge, e.g. £20.

MN stated that this issue was part of the service review. **Action:- MN/CW**

When considering moving into the area he spoke to Ben Bendall about possible additions/modification to a potential property. The advice from Ben was excellent.

7). Next meeting:-

JH stated that he would arrange a similar meeting with Down Ampney Parish Council in six months time to monitor progress, and take on board any other concerns. **Action:- JH.**

Geoff Tappern
27th August 2019