

# Hire Agreement - Down Ampney Village Hall

Dated: 02/01/19

Reference: 1901025

The Parties to this Agreement, the "Agreement" for the Hire of Down Ampney Village Hall

(1) The members of the management committee representing Down Ampney Village Hall, the "Village Hall"

Down Ampney Village Hall  
Down Ampney  
GL7 5QR  
tel: 01793 759271

Registered Charity No: 275782

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Booking Manager – Mr PW Baillie  
tel: 01793 751429  
e-mail: bookings@downampneyvillagehall.co.uk

Authorised Representative  
(for all booking enquiries) and

The Smithy, Church Lane  
Down Ampney  
CIRENCESTER GL7 5QW

**For ALL correspondence and payments.**

Cheques to: "Down Ampney Village Hall"

BACS to: Down Ampney Village Hall

Sort Code : 60-05-41

Account No.: 85956619

Please quote Reference/Booking Number

Organisation

Name, or Authorised Representative if  
for an Organisation

Address for correspondence

(2) The "Hirer"

Down Ampney Funding Group

Mr Gareth Cope

7, Dukes Field  
Down Ampney  
CIRENCESTER

GL7 5PQ

Tel\_day: 01793

Tel eve: 01793

Mobile: 07764 829 821

eMail: garethcope@btinternet.com

It is hereby AGREED between the Parties as follows:

1. In consideration of the payment of the hire fee specified in clause 1.1, the "Hire Fee", the Village Hall agrees to permit the Hirer to use the premises designated in clause 1.2 the "Designated Premises" during the period(s) also set out clause 1.2 the "Hire Period(s)" for the purpose of :

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in accordance with DAVH Standard Conditions of Hire.

The Village Hall accepts no obligation or liability to the Hirer with regard to the Hire until the said Hire Fee, or the deposit, has been paid. Further by payment of the Hire Fee or by use of the Hall the Hirer accepts the Hire on the Terms and Conditions offered and no other terms shall apply.

The Village Hall will not undertake to retain an unacknowledged booking offer in the provisional diary for more than 2 weeks from the date of issue, which in the case of this booking, is: **14/01/19**

1.1 Hire Fee

**Hire Fee £0.00** for rooms, excluding deposit(s) or early payment discount

The Hirer shall pay on the signing hereof (a) the Hire Fee, (b) a Bar Deposit of £20 if the Bar is booked and (c) a Special Deposit, if specified.

If paying by cheque, the deposit(s) should be paid by separate cheques.

The booking is not secured until you have paid the Hire Fee.

**Hire Fee : £0.00** to be paid by **14/01/19**

**plus** Bar Deposit **£20.00** to be separate cheque, if paying by cheque.

**and** Special Deposit **£0.00** to be separate cheque, if paying by cheque.

Where a Bar Deposit has been paid it will be refunded within 28 days of the termination of the period of hire provided that the turnover at the Bar was in excess of £100. Where a Special Deposit has been paid it will be refunded at the discretion of the Village Hall within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises and/or contents and no cleaning has been required as a result of the hiring and no complaints have been made to the Village Hall about noise or other disturbance during the period of the hire.

1.2 Designated Premises and Hire Period(s)

|                             | Hire Period(s) |             | Designated Premises      |                                     |                          |                          |                          | Base Cost | Bar                                 | Glss                     | Stge                     | Mq                       | Clean | Extra: |
|-----------------------------|----------------|-------------|--------------------------|-------------------------------------|--------------------------|--------------------------|--------------------------|-----------|-------------------------------------|--------------------------|--------------------------|--------------------------|-------|--------|
|                             | Start:         | Finish:     | Main                     | Dak                                 | Wyn                      | XCL                      | Serv                     |           |                                     |                          |                          |                          |       |        |
| <b>08/02/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>22/02/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>08/03/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>22/03/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>12/04/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>26/04/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>17/05/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>31/05/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| <b>14/06/19 Friday</b>      | 19:30          | 21:30       | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | £0.00     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | 0.00  | £0.00  |
| Hire of Tablecloths:        | 0              | required at | £0.00 each               |                                     |                          |                          |                          |           |                                     |                          |                          | total:                   | £0.00 |        |
| Hire of Chair Covers:       | 0              | required at | each                     |                                     |                          |                          |                          |           |                                     |                          |                          | total:                   | £0.00 |        |
| Corkage brought in wine     | 0              | required at | £0.00 each               |                                     |                          |                          |                          |           |                                     |                          |                          | total:                   | £0.00 |        |
| AV Equipment Hire: Sound at | £0.00          | or          | £0.00                    | ,                                   | OHP at                   | £0.00                    |                          |           |                                     |                          |                          | total:                   | £0.00 |        |

**Notes:**

Commercial Use? No - See DAVH Standard Conditions of Hire Clause 10.

Codes:  
 Main Main Hall  
 Dak Dakota Room excluding use of Bar  
 Wyn Wynne Room (separate upstairs meeting room)  
 XCL Exclusive use of Main Hall, Dakota Room and Servery all day if major party deal is booked

1. Use of Servery is included IF TICKED in appropriate box.
  2. Ensure "Stage" is ticked IF you want it set out.
  3. Glasses are charged if the Bar is not used.
  4. Floor cleaning can be requested AT TIME OF BOOKING.
  5. For tablecloths, ensure this is ticked and correct cost is shown.
- Discounts included:

Resident: 0% Multiple: 0%

